

**ACTION PLAN FOR ACHIEVING THE NORTH WEST CHARTER ON MEMBER DEVELOPMENT**

**SUMMARY OF ACHIEVEMENTS**

(June 2000 – Present)

Completed Objectives	Date	Outstanding Objectives
Declaration of Commitment – signed and circulated	7.6.2000	Members to raise training with Groups on a regular basis
Declaration of Commitment – signed and circulated again	20.12.02	Annual one-to-one Appraisals – Member to Member. Results to be reported back to the Group
Presentation by North West Employers Organisation (NWEO) to Overview and Scrutiny Committee	1.4.03	Strategy to be reviewed annually by MDC
Presentation on the Charter to Member Development Commission by NWEO	30.7.03	
Identification of Training Needs	Oct. 03	
Induction procedures reviewed	May 04	
ITN exercise completed and Training Plan provided	September 04	
Members Handbook Developed - paper copy and on-line	March 05	
Member Strategy developed	July 05	
Members Training Handbook completed	2005	
On-line Induction introduced	May 06	
Training courses notified to Members	On-going	
Access to Open Learning materials via Members Intranet pages	On-going	
PA to Leader first point of contact for Members re internal/external training events	On-going	